# **Getting Started**

### Making the switch to better banking today!

You can make the move to the Community Bank of Raymore in three easy steps. Everything you'll need is provided in this handy Switch Kit. We can't wait to welcome you to CBR, where you'll enjoy a better experience for all your banking needs!

#### Open your new account.

Apply online in minutes or visit your local branch to open your new CBR account(s).



#### Switch your direct deposits and automatic withdrawals.

If you have any automatic transactions, use the provided forms to seamlessly switch them to CBR.

#### Close your old account.

Now you're ready to switch. Simply fill out the provided form to close your old account. Any remaining account balance will be transferred to CBR.





# **Direct Deposit Authorization**

You can use your keyboard to fill out this form online, or you can print the form and complete it by hand.

Use this form to authorize your employer, retirement and pension funds, or any other agency to deposit your payment directly into your Community Bank of Raymore account. Use one form for each direct deposit.

Notification of Direct Deposit Authorization Change		Direct Deposit Checklist:
Company or Employer:		Use this list to remember all your direct deposits you need
Address:		to transfer. These are the most common direct deposits.
City, State, Zip:		Payroll
Phone Number:		Investments
Employee ID:		Retirement Plans
(if applicable)		Social Security
Effective immediately, please deposit the net a	mount of my check to my CBR account. I	
authorize (name of depositor)		
to automatically deposit funds into the account	below. This authorization shall remain in	
place until I have submitted a new authorizatio	n, or until this authorization is changed or	
revoked by me in writing.		
Place an X next to your desired option.		
Net amount to CBR CHECKING		
Account #	Routing # 101003773	
Net amount to CBR SAVINGS		
Account #	Routing # 101003773	
Signature:	Date:	
Name:		
Address:		
City, State, Zip:		
Phone Number:		





## **Automatic Withdrawal Authorization**

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You can use your keyboard to fill out this form online, or you can print the form and complete it by hand.

Use this form to authorize a change to any automatic payment, deductions, or withdrawals from your account. Use one form for each automatic withdrawal. Or, many companies and agencies make it easy to change your account on record online on their website.

Notification of V	Withdrawal Authorization Change	Automatic Withdrawal Checklist:
Name of Company:		
Account Number:		Use this list to remember all your automatic payments you need to transfer. These are some of the
Payment Amount:		most commonly used automatic payments.
Address:		
City, State, Zip:		Home Mortgage
Phone Number:		Auto Loans
		Utilities
Please <b>change</b> my autor	natic withdrawal from the following account:	Insurance
Financial Institution:		Cable/Internet
		Gym/Club Memberships
Account #	Bank Routing #	Credit Cards
Please make all <b>future</b> a	automatic withdrawals from the following account:	Investments
Financial Institution:	Community Bank of Raymore	Subscriptions
Account #	Bank Routing # 101003773	Charity Donations
Thank you very much	1.	
	nain in effect until I have submitted to you a new authorization, or un me in writing that this authorization has been changed or revoked.	til
Signature:	Date:	
Name:		
Address:		
City, State, Zip:		
Phone Number:		



Member



# **Account Closure Authorization**

You can authorize your remaining balance to be deposited automatically to your new CBR account(s) or paid by a check forwarded to your mailing address.

Use this form to close your account(s) at your former financial institution. Be sure to verify any outstanding items have cleared your old account.

Notification of Account Closure Authorization		Congratulations!
To Whom It May Concern: Financial Institution:		You had to sign your name a few timesbut submitting these forms completes your switch to a truly better banking experience. We can't
Address: City, State, Zip:		wait to show you the difference a local partner makes. Welcome to CBR!
Please close my accourt	nt:	
Account Number:	Primary Owner:	
Address:		
City, State, Zip:		
Please send the remain Place an X next to your desi Please depo Account #		
Please forward me a check to my address listed below.		
Primary Signature:	Date:	
Joint Signature:		
Name:		
Address:		
City, State, Zip:		
Phone Number:		



